

Long Beach Adult Education Consortia (LBAEC) Meeting

AGENDA

Friday, September 17, 2021 / 12:00pm to 2:00pm

<https://lbcc-edu.zoom.us/j/97122108899>

- I. Welcome and Introductions**
 - New Vice President of Academic Affairs
- II. Public Comment***
- III. Review and Approval of Minutes**
- IV. Return to Campus Fall 2021 Updates**
 - LBSA
 - LBCC
 - Offsite Partner Reopenings
- V. New LBSA – LBCC Matriculation Business Process**
- VI. Consortium Website Updates**
 - Supportive Services Page
- VII. Metrics and Planning**
 - 2021 Annual Plan
 - New Metrics Dashboard (Tim Smith)
 - Upcoming 3-year Planning Process (Tim Smith)
- VIII. Member Updates**
- IX. Adjournment**

To join the meeting by telephone:

Find your local number: <https://lbcc-edu.zoom.us/j/97122108899>

Meeting ID: 971 2210 8899

*The public can comment on any item at Long Beach Adult Education Consortium meetings. While meetings are held remotely during the COVID-19 closure, you may submit your comments via email, with a time limit of three minutes per comment. Public comments are limited to 3 minutes per speaker, but no more than 20 minutes will be allowed per subject.

If you require accommodations: Please contact DSPS at least 72 hours prior to the event at (562) 938-4558 (voice) or (562) 353-4217 (video phone) or DSPS-Staff@lbcc.edu. Please note requests are based on provider availability. The more advance notice, the better.

Long Beach Adult Education Consortia (LBAEC) Meeting

MINUTES

Friday, May 28, 2021 / 12:00pm to 1:30pm

I. Welcome

Melissa Infusino and Debbie Broadway called the meeting to order at 12:02 pm.

II. Introductions

Chryсна Samel (LBSA), Myron Wollin (LB Gray Panthers), Bill Hearn (LBSA), Mayra Macias (CSULB), Emily Yasutomi (LBCC), Michele Scott (CSULB), Stan James (Whole Systems Learning), Jimmie Flowers (LBCC), Sharon McMahon (LBCC), Dennis Miller (LBCC), Debbie Broadway (LBSA), Melissa Infusino (LBCC), Charace Thompson (LBCC), Iris Dineen (LBCC), Theresa Kinder (LBSA), Karen Connolly (LBSA), Melinda Lankford (Salvation Army) and Salady Vann (LB Job Corps).

III. Public Comment

M. Infusino explained that the LBAEC Meeting is held pursuant to the Ralph M. Brown Act and open to public comment.

No public comments were heard.

IV. Review and Approval of Minutes

C. Thompson made a correction to the year listed for the March and May meeting dates on the 2021-2022 draft meeting schedule. The March and May meetings will occur in 2022.

D. Broadway made a motion to approve the amended minutes from the April 30, 2021 LBAEC meeting.

Second: M. Macias

V. 3-Year Plan Metrics

M. Infusino shared the PowerPoint deck used to track metrics and progress towards the completion of the 3-Year Plan goals. As Adult Education funds are predicated on the ability to achieve those goals, the deck has been integral in tracking the activities used to ensure they are met. She reported on the few activities still in progress, but many of the goals have been completed. Planning for the new 3-Year plan will begin in fall.

Members may view the deck online: <https://tinyurl.com/3-Year-Plan-PPT>.

VI. LB Adult Education Consortium Website

M. Infusino reported on a new addition to the consortium website - the ability to find and locate supportive services provided by the community partners. The page helps to align wrap-around support services offered by community partners, an activity that assists with the goal of streamlining access to services to ensure seamless transitions and support for students.

M. Infusino thanked I. Dineen, the web content and electronic media coordinator, as she has been instrumental in building out the consortium website and the development of the supportive services page.

B. Hearn thanked staff for their work on the website and felt the page was becoming more user friendly and student focused.

M. Infusino asked the partners to review the website and supportive services page and provide her or C. Thompson with feedback and corrections/additions.

VI. Return to In-Person Instruction (Updates)

LBSA

D. Broadway reported that LBSA was unable to move forward with their summer school program because of the increased costs related to unemployment insurance, but they plan to offer in-person and distance learning options in the fall. She explained that all programs have the ability to be offered in both modalities to meet demand; however, in-person classes are limited to 18 students.

LBCC

M. Infusino reported that LBCC has been hosting 10% of their classes in person this entire time. The classes allowed to meet in-person were deemed essential occupations and approved to operate during the pandemic. Some examples of those programs were in trades, construction and food service. LBCC is planning to increase in-person classes to 30% - 40% for the Fall. In addition, computer labs and quiet study spaces have opened for students' use.

D. Miller reported that the ESL Learning Center is open from 9:00am to 4:00pm. In person services include an onsite tutor and socially distanced computers. There are three in-person ESL classes scheduled and enrollment has been steady.

VII. 2021 – 2022 Draft Schedule

The 2021-2022 meeting schedule was shared with the members. M. Infusino explained that C. Thompson would send Outlook invitations to the members for the upcoming meetings.

VIII. Member Updates

M. Infusino opened the floor for member updates and asked for feedback on the professional development presented by the California Conference for Equality and Justice (CCEJ).

C. Samel was excited to share that their high school diploma program had been approved to hold a live graduation ceremony. She enjoyed the professional development trainings and felt comfortable speaking with the group and appreciated hearing everyone's stories.

E. Yasutomi reported on the reopening of the computer labs and explained that the Learning and Resources department are focused on bringing back in-person tutoring services, particularly for English and Math.

J. Flowers reported on the reopening for athletics and discussed how he's adjusting to the new testing and health screen requirements.

K. Connolly also reported on the high school diploma program's live graduation and expressed appreciation for the graduating students in the program, many of whom have faced insurmountable odds in the last year.

M. Macias shared that they are continuing to service their student population all year long. They provide assistance with financial aid, college enrollment and admissions applications.

T. Kinder reported on the successes of the students in her Adult Basic Education course. They have inspired her with their persistence and dedication.

S. James reported on the trainings and paid work experience programs he is working on, the topical areas include construction and transportation.

S. Vann explained that she will be attending the consortium meetings as the representative from the Long Beach Job Corps, as Nicole Estrada has moved to a new role. She shared that they typically have a student population of 300, and are hoping to achieve that number again by opening enrollments and moving in small cohorts every two weeks. The students are excited to return to in-person instruction.

IX. Questions/ Comments / Adjourn

M. Infusino adjourned the meeting at 12:58 pm.